



VFW POST 6964 HALL RENTAL REQUEST



NAME: _____

ADDRESS: _____

PHONE NUMBER: _____ EMAIL: _____

EVENT DATE: _____ EVENT HOURS: FROM: _____ TO _____

TYPE OF EVENT: _____

SCHEDULE OF HALL CHARGES

NUMBER OF PEOPLE	1- 50	\$300.00	\$ _____
	51 – 95	\$400.00	\$ _____
	USE OF KITCHEN (OPTIONAL)	\$75.00	\$ _____
	BARTENDER (OPTIONAL)	\$50.00	\$ _____
	MANDATORY CLEAN UP FEE		\$ <u>60.00</u>
	TOTAL CHARGES		\$ _____
	LESS MANDATORY NON REFUNDABLE SECURITY DEPOSIT DUE AT TIME OF SIGNING		\$ - <u>100.00</u>
	<u>BALANCE DUE ON OR BEFORE DATE OF THE EVENT</u>		\$ _____

STATEMENT OF RESPONSIBILITY AND CONDITIONS FOR HALL RENTALS

ALL RENTALS HAVE A FOUR HOUR LIMIT AND MUST END BY 11 PM. **INITIAL** _____

I HEREBY AGREE THAT I WILL NOT ALLOW ANY PERSONS UNDER THE AGE OF 21 TO CONSUME ALCOHOLIC BEVERAGES, AND I WILL BE HELD RESPONSIBLE FOR ANY DRUNK AND/OR DISORDERLY PERSON(S) ATTENDING THIS FUNCTION. **INITIAL** _____

ALL LOUD NOISE/MUSIC WILL BE DISCONTINUED IF A COMPLAINT IS RECEIVED FROM THE PROPER AUTHORITIES. **INITIAL** _____

NOTHING IS TO BE POSTED ON THE WALLS. YOU MAY USE THE 3” STRIP BELOW THE CEILING TO HANG DECORATIONS, ETC. **INITIAL** _____

RENTEE PRINTED NAME

RENTEE SIGNATURE

***NOTE: A charge of \$100.00 per hour will be assessed
for every hour over the four-hour limit!***

APPROVED _____ DISAPPROVED _____ BY VFW HOUSE COMMITTEE ON _____